

To: Councillors Tom Payne, John Andreotti, Stacey Butcher, Gareth Emanuel, Keith Jordan, Heather Nardone, David Smith: You are summoned to attend this Parish Council meeting to transact the following business:

Ordinary Parish Council Meeting

Wednesday 16th March 2022 at 8pm in Allen's Green Village Hall

All prevailing Coronavirus regulations will be strictly observed,

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 10th March 2022

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

22.15 To receive and accept apologies for absence

22.16 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

22.17 Approval of Minutes: Ordinary Parish Council Meeting held on 19th January 2022

To consider suspending the Meeting for Public Comments

22.18 Chairman's Announcements

22.19 Police Report

22.20 County and District Councillors' reports: To receive reports

22.21 Planning

1. New Planning Applications received

3/22/0199/HH	Elms, Slough Road: Detached car port	By 22 March
3/22/0446/HH	4 Trimms Green: Demolish rear extension and replace with new; remove garage.	By 25 March

2. Decision Notices (for information only): See APPENDIX A below

3. Other planning matters:

1. To consider any late planning applications and other planning matters

22.22 Finance

1. To receive the Treasurer's Report, Accounts, Budget Performance Report, and Asset Register
2. To approve payments as per Treasurer's report, including Clerk's expenses
3. Kelgrove Wells demand for settlement re fence damage
4. To consider additional quotes for High Wych Lane fencing, if available (HN)

22.23 1. Highways

1. Pavement parking in High Wych Lane
2. Overgrown hedges: update, including MOG Bakers Lane hedge
3. Yellow salt bin: To consider (i) its necessity, (ii) its location, and (iii) its colour.
4. Road closure notice: High Wych Lane/Beanfield Road, Order 2022

2. Footpaths and Public Rights of Way

1. Modification Order for footpath near Broadfields: update
2. Footpath Broadfields to High Wych Lane: Update on ownership enquiry to Clarion Housing.

3. Other Parish Matters

1. **High Wych Memorial Hall and car park:** Update on any issues
2. **Bus shelter:** Refurbishment update
3. **Commemorative Village sign:** Update and lease for the plot of land
4. **QEII Jubilee**
 1. "Queen's Green Canopy" (QGC) initiative: Update and site proposals
 2. Requested: That the Parish Council confirm how it will be supporting the Jubilee celebrations
5. **Railings:** Update on maintenance for railings by zebra crossing
6. To consider (i) maintenance schedule for PC assets (ii) and maintenance budgeting plan
7. To consider request to allow weeds to grow in order to feed the bees

22.24

1. Playing fields and buildings

1. Harlow Theatre Company

1. Update on development progress
2. Update on lease renewal

2. Play area

1. Update new play area equipment and progress on S106 funding.
2. To receive Minutes of Working Group meeting 2nd February
3. Monthly play area inspections: Update on arrangement and consider Broadmead Leisure quote.
4. Annual RPII summer 2022 (via EHC)

3. Black wooden gate entrance to the Playing Field

1. To receive update on gate refurbishment (HN)
 2. To receive chain link fencing quote (HN)
4. Update on Annual Return and trustees for Allen's Green Playing Field charity

2. Allotments : To receive report

22.25

Correspondence: To note correspondence received (*for information only, unless indicated*)

- Parishioner: The PC to confirm how it will be supporting the Jubilee celebrations (22.23.3.4.2)
- Stansted Airport: Stage 2 documentation has now been submitted to the CAA for review
- EHC: Notice of Town and Parish Council Planning Forum Zoom Meeting, 24th March 7-9pm
- EHC: Invitation to Chairman's Garden Party, 23 April
- Local Government Boundaries Commission: EHC Ward Boundaries Consultation - closes 9th May
- HCC: Corporate Policy support for Ukraine

22.26

Late items and other items for inclusion on future agendas

1. To note items received too late for inclusion on this agenda
2. To receive any other items for future agendas

22.27

Date and venue of next Parish Council Meetings: 18th May, High Wych Memorial Hall

7.15pm Annual meeting of the Parish (meeting of electors – NOT a Parish Council Meeting)

7.30pm approx. Annual Parish Council meeting

8pm approx. Ordinary Parish Council Meeting, May

APPENDIX Agenda item 22.21.2

Planning Decision Notices (as at 10th March, for information only)

3/21/2960/HH	Leaky Cauldron Corner: Detached cart lodge and home office	GRANTED
3/21/1412/HH	Tharbies Farmhouse, Rook End: Appealed: LPA Appeal Reference: 21/00120/REFUSE (<i>No further comments can be made</i>)	Awaited
3/22/0203/HH	Leaky Cauldron Corner: 2-bay cart lodge and home office	Awaited
3/22/0223/HH	Templewood, High Wych Road: Single storey rear extension.	Awaited
3/21/3035/FUL	Mountfitchet: Demolish dwelling and erect detached replacement.	Awaited
3/21/2998/LBC	Carters Barns: Variation of Condition 2, 3/19-2224/LBC.	Awaited
3/21/1944/FUL	Pole Hole Farm: Re-clad building, add windows	Awaited
3/21/1400/FUL	Sayes Park Farm: Change of use – barns to residential	Awaited
3/21/0824/FUL	Land at Leaky Cauldron Corner: Erect 4 No. 4-bed dwellings	Awaited
3/21/0360/HH 3/21/0361/LBC	Sacombs Ash, Allens Green: Alterations to Grade II Listed building	Awaited
3/20/1665/HH	Sweetdews Barn APPEALED Ref 00003/REFUSE	Awaited
3/19/1046/FUL	Land adj to Fifth Avenue: Eastwick crossing and associated works	Awaited